

# TOWN OF MAYNARD

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

## Minutes CPC Meeting – Town Hall February 21, 2018

Members Present: John Dwyer; Jon Lenicheck; Bill Cranshaw; Ellen Duggan; Rick Lefferts; Tom Hesbach

Members Absent: Randy James; Steve Jones

Also Present: Lisa Hanley  
Lee Caras, Maynard Historical Commission

John Dwyer called the Meeting to order at 7:00

### ADMINISTRATION:

#### Minutes of the 01/24/18 Meeting

Motion by Rick to approve the Minutes as amended. Seconded by Tom. Unanimously approved.

#### Conservation Trust and Ice House Landing

- Discussion of money in conservation trust earmarked for 18 Winter Street.
- Consensus amongst Committee that after repeated attempts by the CPC, Michele Grenier has not answered all questions regarding the two applications she submitted.
- **Motion to Suspend without Prejudice the Conservation Fun and Ice House Landing Applications** By Rick, seconded by John; unanimously approved.
- Michele will be encouraged to resubmit these applications for a later Town Meeting. She is strongly encouraged to sit down with the committee and answer all questions.
- Lisa will advise Michele of decision via email.

#### MACRIS HR025-18

- Bill asked if there will be special conditions for the money; who will receive the money and when will they receive the money
- Rick asked why they don't apply to the Mass Historic Matching Grant Program.
- Ellen explained that per Stuart (Community Preservation Coalition) that this project is eligible because the CPC has supported this type of project in the past.
- Ellen said they might want an extension to 3 years because the work entails more preparation this year.
- Rick believes 2 years is sufficient.

#### Glenwood Cemetery –REC033-18

- Discussion that this project is to restore the area. Aaron said at the last meeting that the Town is committed to maintenance. Ellen asked that this be stipulated in the Special Conditions.

- Bill suggested that if DPW is handling maintenance, it should be a reimbursement and listed as Special Conditions.

#### **Fowler Field Renovation – REC032-18**

- Discussion of money given in total to this project.
- Tom explained that the project can't go to bid without the whole \$300k. Rick is concerned that will only have \$150k from CPC (plus \$50k last year) and will do partial work. Tom said that monies have been promised by School Committee; Maynard Youth Soccer and Friends of Youth Soccer. Need Town support, which Tom said is coming from free cash.
- Discussion that in Grant Agreement there is a statement requiring matching funds.

#### **Affordable Housing Trust CH004-17**

- Per Rick, the BOS have appointed member to the Housing Trust. Rick asked that the application be reactivated for the 2/28 public hearing.
- Trust has to file with CPC and DOA every year to confirm money is spent in compliance.
- Motion by Ellen to increase funding for Affordable Housing Trust from \$225k to \$250k. Seconded by Rick. Unanimously approve.

#### **Next Meeting: Public Hearing – February 28, 2018**

#### **Preliminary Applications:**

1. **Fowler Field Renovation – REC03218**
2. **Conservation Trust – ~~OSO020-18~~**
3. **Glenwood Cemetery Pond Area – REC033-18**
4. **MACRIS – HR025-18**
5. **Ice House Landing – ~~OSO021-18~~**

Motion to adjourn at 8:05 Unanimously approved.

Respectfully submitted,

Lisa Hanley  
Clerk

#### **Timeline of Dates for May 2018 Town Meeting – FY2018 CPA Proposals:**

- October 2, 2017 – Preliminary Application due
- October 4, 2017 – CPC determine eligibility and notify applicants
- November 8, 2017 – Final Applications due
- December 6, 2017 – CPC develops question for applicants
- January 3 and 17, 2018 – meetings with proponents of project and discussion
- February 28, 2018 – **Public Hearing and final vote on proposals**

#### **2017-18 Committee Positions:**

Chair – John Dwyer  
Vice Chair – Rick Lefferts  
Treasurer – Steve Jones  
Clerk – Lisa Hanley